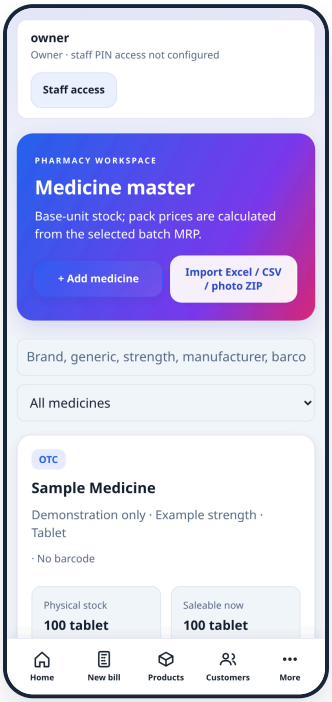
BUSINESS 03 · GET READY

Pharmacy / Medical Store

Work by medicine, batch and expiry.

Best for: Pharmacies and medical stores that need medicine and prescription records.



Actual app interface in an isolated browser preview. Fictional sample records; native activation and hardware are not demonstrated.

1. **Choose the preset**
   Settings → Features → Business type → Pharmacy / Medical store.
2. **Create a medicine**
   Record brand, composition, strength, form, manufacturer, barcode, schedule and applicable tax details.
3. **Set packs and batches**
   Enter base unit, units per strip, strips per box, batch number, expiry, MRP and purchase cost.

Your main tools
Pharmacy · Medicine master · Pharmacy billing · Pharmacy reports · Pharmacy staff

BUSINESS 03 · DAILY WORKFLOW

Follow these steps.

1. **Open Pharmacy billing**
   Use the dedicated pharmacy sale flow to preserve batch, expiry, pack and prescription checks.
2. **Select medicine and pack**
   Search by medicine, composition, strength or barcode. Choose tablet, strip or box as configured.
3. **Review the batch**
   Review the suggested earliest-expiring valid batch. Confirm quantity, expiry and batch MRP.
4. **Complete required records**
   For prescription items, enter required patient, prescriber, reference and date information; attach a file if required.
5. **Record and save**
   Review discount and tax, enter actual payment, then save the pharmacy invoice.
6. **Check the invoice**
   Verify medicine, batch, expiry, selected pack, MRP, balance and pharmacy business details before printing.

> **Strip to tablet conversion**
> 1 strip = 10 tablets; 1 box = 10 strips = 100 tablets. Opening stock: 200 tablets. Selling 2 strips deducts 20 tablets, leaving 180.

BUSINESS 03 · STAY IN CONTROL

Useful tools. Clear checks.

Purchase and free stock

Record paid and free quantities with the correct batch and expiry. Free units increase stock; they must not create extra supplier credit on return.

Expiry and returns

Review 30 / 60 / 90-day expiry reports. Expired batches are blocked. Use linked patient / supplier returns; non-resaleable patient returns go to quarantine.

Staff and records

Configure local owner, manager, pharmacist and cashier access as needed. Add drug licence and pharmacist details in pharmacy settings.

Reporting

Review batch stock, reorder by supplier, medicine profit, expiry / damage loss, returns and prescription register. Protect exported patient records.

Before you finish

✓ Opening batch CSV quantities and rates use base units.

✓ Pack factors are verified before stock history exists.

✓ The responsible pharmacist checks schedules, records and retention requirements.

Software fields do not by themselves establish regulatory compliance. Use the required local pharmacy procedures and authorised pharmacist review.