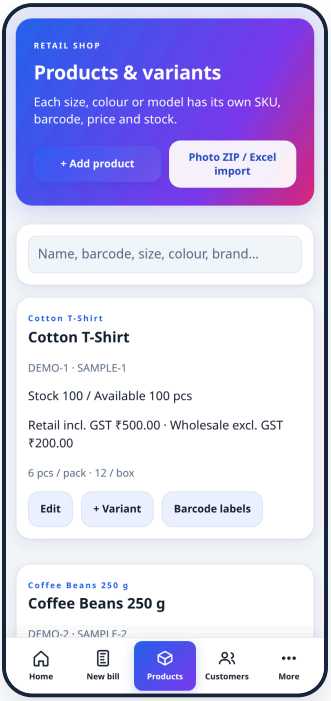
BUSINESS 01 · GET READY

Retail Shop

Sell quickly. Keep stock clear.

Best for: Grocery, clothing, gift, stationery and everyday retail shops.



Actual app interface in an isolated browser preview. Fictional sample records; native activation and hardware are not demonstrated.

1. **Choose the preset**
   Settings → Features → Business type → Retail Shop.
2. **Add your products**
   Enter a name, photo, barcode, category, brand, selling price, purchase cost and opening stock.
3. **Make variants separate**
   Give each size, colour or model its own SKU and barcode.

Your main tools
Products · New bill · Customers · Stock & warehouses · Collections & advances

BUSINESS 01 · DAILY WORKFLOW

Follow these steps.

1. **Start a bill**
   Open New bill. Choose a customer when you need history, credit or loyalty.
2. **Add products**
   Scan a barcode or search by name / code. Check the size, colour and quantity.
3. **Check the rate**
   Review item discounts, bill discount, GST and any agreed charges before saving.
4. **Record payment**
   Choose Cash, UPI, Card or split payment. Enter the amount actually received after change.
5. **Save, then print**
   Save the bill once. Open the saved invoice to print, share or reprint.
6. **Check stock and dues**
   Confirm that stock reduced correctly. A partial payment should leave the correct customer balance.

A simple retail sale
Sell two bottles at ₹350 each: bill ₹700. Receive ₹200 Cash + ₹500 UPI. Expected result: due ₹0 and stock lower by 2. Sample uses 0% tax for easy arithmetic.

BUSINESS 01 · STAY IN CONTROL

Useful tools. Clear checks.

Purchase stock

Use Purchase for replenishment and supplier dues. Do not enter the same receipt again as opening stock.

Exchange or refund

Open the original sale and create a linked return. Choose whether the returned goods can be sold again; record only the refund actually paid.

Optional loyalty

Enable loyalty only if needed. Review earning, redemption and linked-return adjustments in the customer history.

Close the day

Compare sales, refunds, receipts by payment mode, low stock and customer balances. Export a dated backup.

Before you finish

- ✓ Every variant has its own stock record.
- ✓ Retail selling prices and MRP are per base unit including tax.
- ✓ UPI entries are checked against the bank before marking paid.

A damaged return must not become saleable stock. Keep the original bill and its linked credit in history.